



Town of Tyngsborough
Planning Board
25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003
Office: (978) 649-2300 ext. 115

MINUTES
April 4, 2013

APPROVED

Attachments:

1. Meeting Agenda
2. David E. Ross Associates Proposed Street Acceptance Report – 4/1/13
3. Spreadsheet of Unaccepted Streets Targeted for Acceptance – May 2013 Town Meeting

Members Present: Tom Delmore, Chairman
Bill Gramer, Vice Chairman
Steve Nocco
Caryn DeCarteret
Steve O'Neill
Steve Berthiaume (Associate Member)

7:00pm - Meeting called to order by Chairman Tom Delmore

7:02pm Street Acceptance hearings for the following streets:

Ashford Drive	Hamblett Avenue	Nevada Road	Vermont Road
Balcolm Avenue	Independence Drive	Old Hickory Road	Violet Lane
Bay State Road	Jamie Way	Old Stonehill Road	Waterway Place
Belfair Lane	Jasper Lane	Parker Lane	Wintergreen Drive
Bridle Path Way	Joco Drive	Patriot Road	Woodside Road
Brookview Circle	Kristen Way	Phalanx Street	
Chandler Road	Laurel Lane	Pilgrim Circle	
Chard Road	Liberty Lane	Pine Avenue	
Chelsea Way	Louis Avenue	Pointsetta Avenue	
Connell Drive Ext.	Lovers Lane	Poplar Avenue	
Constance Drive	Mackey Drive	Ridge Road	
Daisy Lane	Malvern Avenue	River Road	
Dane Circle	Mayflower Way	Riverbend Road	
Demauro Drive	Michigan Road	Snay Circle	
Descheneaux Lane	Minuteman Drive	Spruce Avenue	
Diamond Street	Mission Road	Strawberry Hill Lane	
Ducharme Lane	Montana Drive	Sunset Way	
Emerald Street	Mount Rock Avenue	Tower Road	
Florence Way		Trinity Drive	

Board engineer Jesse Johnson explained the advantage of having unaccepted streets accepted by the Town. The Massachusetts State Chapter 90 fund reimburses towns for every mile of accepted roadway in town. These monies are used to improve a town's infrastructure. The roads currently under review for acceptance add up to approximately 7.12 miles of additional roadway to report to the State for Chapter 90 reimbursement.

He went on to report that during his review he determined that the following streets should be eliminated from acceptance at this time due to issues discovered with each street's Plan of Record at the Registry of Deeds: Bay State Road, Daisy Lane, Hamblett Avenue, Joco Drive, Louis Avenue, Lovers Lane, Malvern Avenue, Mission Road, Mount Rock Avenue, Parker Lane, Patriot Road, Phalanx Street, Pine Avenue, Pointsetta Avenue, River Road, Riverbend Road, Snay Circle, Tower Road, and Woodside Road. In addition, the following streets are completely or partially dirt/gravel and should be eliminated from the list: Balcolm Avenue, Ducharme Lane, Poplar Avenue, and Spruce Avenue.

Based on these findings, J. Johnson reported that the Board could recommend the remaining 39 streets to the Board of Selectmen for acceptance based on his evaluation of the streets' record plans and verification that the street was built within the limits of the Right-of-Way as shown on the record plans.

The Board was satisfied with these findings. There were no residents present to speak on this hearing.

S. O'Neill: Motion to recommend that the 39 streets listed on the spreadsheet titled "Unaccepted Streets Targeted for Acceptance – May 2013 Town Meeting" be submitted to the Board of Selectmen for acceptance (not including Sleepy Hollow Lane as it has already been submitted for acceptance; and the following streets: Balcolm Avenue, Bay State Road, Daisy Lane, Ducharme Lane, Hamblett Avenue, Joco Drive, Louis Avenue, Lovers Lane, Malvern Avenue, Mission Road, Mount Rock Avenue, Parker Lane, Patriot Road, Phalanx Street, Pine Avenue, Pointsetta Avenue, Poplar Avenue, River Road, Riverbend Road, Snay Circle, Spruce Avenue, Tower Road, and Woodside Road).

S. Nocco: 2nd the motion

In Favor: 5 Opposed: 0

Passes: 5-0

ADMINISTRATIVE

Some revisions were required on the March 11, 2013 minutes and were not approved at this time.

S. Nocco: Motion to approve the minutes from March 7, 2013 as written.

W. Gramer: 2nd the motion

In Favor: 5 Opposed: 0

Passes: 5-0

7:30pm

S. Nocco: Motion to adjourn

W. Gramer: 2nd the motion

In Favor: 5 Opposed: 0

Passes: 5-0

Minutes respectfully submitted by
Pamela Berman, Planning Board Administrative Assistant